

Halifax County Board of Health

Agenda

Regular Meeting Special Meeting

January 29, 2026 at 6:00 pm

Halifax County Health Department

19 North Dobbs Street, Halifax, NC 27839 or Zoom

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|---|---|
| I. Welcome | Pete Mann |
| II. Invocation | |
| III. Approval of Meeting Agenda | Pete Mann |
| IV. Approval of Meeting Minutes (November 24, 2025) | |
| V. Reports | |
| A. Departmental Focal: Local Health Department
Fund Balance Navigation | Steven W. Garner,
MPH, Director of Cost
Reporting and
Financial Consulting
Services, NCAPHA |
| B. Health Director's Report | Cheyenna James |
| VI. New Business | |
| A. BOH Operating Procedures
<i>(Benchmark 34.1, 34.2)</i> | Cheyenna James |
| B. BOH Policy Review | Cheyenna James |
| a. Adjudications/Appeals <i>(Benchmark 35.1)</i> | |
| b. Delegation to the Director <i>(Benchmark 37.2)</i> | |
| c. Governance <i>(Benchmarks 34.4, 41.1, 34.5, 38.3)</i> | |
| d. Rules Development Plan <i>(Benchmark 34.3)</i> | |
| C. 2026 Staff Development Plan
<i>(Benchmark 37.6)</i> | Cheyenna James |
| D. Selection of the Budget Review Committee | Pete Mann |
| E. Review of Health Director Job Description | Pete Mann |
| VII. Comments | |

A. Board of Health

B. County Management

C. Public

VIII. Other

IX. Next Meeting (February 23, 2026 @ 6:00 pm)

X. Adjournment